

Lakes Country Public Library Board of Trustees Meeting Minutes: March 21, 2024

The Regular Meeting was called to order **8:03 am**. In attendance were board members, Jim Adamczyk, Marlene Carey, Deb Markusen, Kathleen Marsh, Linda McKenna, Lori Repinski, Michelle Gobert and Katie Esserman, Director.

Agenda: Motion to approve agenda was made by Kathie, seconded by Deb. **Motion carried**

Public presentation and comments: Kathie reminded us that we have some changes to the Board membership, as this is Jim's last meeting as a board member and Marlene will be leaving in the near future. There are a number of interested parties who have completed applications, and this is a positive reflection on LCPL.

Minutes: The minutes from the Feb 15, 2024, meeting were reviewed. Motion made by Linda, seconded by Lori to approve the minutes. **Motion carried**

Treasurer's Report: The Financial Summary report for February was distributed and discussed. In addition, Deb presented financial information on the building accounts. Motion made by Michelle, seconded by Kathie to approve the financial summaries. **Motion carried**

Directors Notes:

1. Summer reading program updates to accommodate expansion:
 - a. No kickoff party possible
 - b. Video promotions of reading program
 - c. Take a make craft and prizes again
2. Book Sale – 4 dates – first two were this past Fri And Sat and went amazing! The next two Fridays are set for book sales to try and sell as much as possible before moving.
3. Latest Programs
 - a. Kids origami was a huge success and parents already asking for another one
 - b. Egg decorating with Margaret was a success!
 - c. Storytimes are consistently well attended
4. Future ideas, such as a Speaker Series and Youth Events programming were discussed.
5. Internship program for two positions will continue this summer

Committee Report

- **BEC-** Expansion Funding List as of 2/29 was distributed. Grant money from the Federal government is not distributed until we have spent over \$850k. We continue to ask and receive private donations.
- **CLPC** – Meeting was held last Monday for all the Town Board Members to continue informing them of the impact to the LCPL if we consolidate with the County. Next CLPC meeting is April 9th, 2024, in Oconto at 1 pm.
- **Personnel** – Language changes to the remote work in personnel policy were updated. Deb motioned and Lori seconded to approve the new language changes. **Motion carried.**

New Business

- The Building Expansion fund has two bank accounts. Katie wondered if we should consolidate to one, but then we have to order new checks. Consensus was to leave as is because accounts will be done at end of expansion project.

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- Public Notice to announce Library Closures was reviewed. Katie will be posting the notice with tentative dates, so staff and the public are informed that the library will have to close its doors and provide limited services, as materials and furnishing begin moving to our new location. Michelle motioned and Kathie seconded to approve this notice. **Motion carried**

Unfinished Business

- Endowment fund language reviewed. Discussed changing line 8 to add one word. Designated Monetary Contributions vs. Monetary Contributions. Deb motioned and Michelle seconded. **Motion carried**
- Audit Updates – Cost is now at \$5,000, which is higher than last year. Next year we will try and find other options.
- Reminders – April 27th is Fundraising Dinner and July 27th is ribbon cutting ceremony.

The meeting was adjourned at **9:45 am**.

The next regular meeting will be **April 18th, at 8 am**. **Location to be determined.**

Respectfully submitted by Marlene Carey