

Lakes Country Public Library Board of Trustees Meeting Minutes: January 24, 2023

The Regular Meeting was called to order at 8:05 am. In attendance were board members Jeannine Albers, Jim Adamczyk, Marlene Carey, Kathleen Marsh, Linda McKenna, Lori Repinski, and Joan Sackett. Katie Esserman, Director, and Tom Thielke were also in attendance.

Public presentation and comments: Catholic Charities Brochure distributed for the Open House on Feb 6, 2023.

Minutes: The minutes from the December 2022, meeting were distributed. Request for consistency on names was made. A motion was made by Linda, seconded by Lori to approve the amended minutes. **Motion carried.**

Treasurer's Report:

The Financial Summary for August through December, and Bank Statement for December 2022 were presented. The August through November reports were revised from previous submission. A motion was made by Kathleen, seconded by Jim to accept the Treasurer's report. **Motion carried.**

Director's Report

- Quickbooks is here and Katie is excited to be learning the new program.
- Lenore is back and wonderful as ever. Stop in on Friday to visit her.
- Winter Friendship Event was Dec 14th and went well, despite the ice storm. Three families braved the weather. There was a lot of interest, so plans will be made to do a future event.
- Working with Wabeno Elementary Aide (Dawn Hunt) about collaboration, but it has been difficult to match up available meeting times.
- A Mental Health Training course will be given to staff. This should assist anyone who deals with the public.
- There have been so many book donations, that we plan to ask the Friends to do another sale soon.

Building Expansion Committee Report

Kathleen was happy to report that seven newspapers, from Antigo to Peshtigo have printed articles on the library. Thank you notes are being sent to those donating to project. On February 3rd, the project estimated spend will be given by contractor and then future fundraising amounts can be determined. There are plans to do another fundraising dinner event.

New Business

- Personnel Committee – Kathleen, Linda, Deb, and Marlene will form a Personnel Committee to establish policies and document any procedures.
- Universal Summary – a discussion on how to communicate to each Town the same, and complete message on the library activities. Those attending the Town meetings should use the approved minutes as a discussion item and also use the next meeting notes to inform the various Town Boards.
- Bank funds – there was a question on whether we can earn higher interest on our bank accounts. Katie will pursue this with the bank.

The meeting was adjourned at 9:18 am

The next regular meeting will be **Jan 24th, 2023, at 8 am** at the library.

Respectfully submitted by Marlene Carey, Secretary