

# Lakes Country Public Library Board of Trustees Meeting Minutes: Oct 24, 2023

**The Regular Meeting** was called to order at 7:58 am. In attendance were board members, Jeannine Albers, Jim Adamczyk Marlene Carey, Deb Markusen, Kathleen Marsh, Linda McKenna, Lori Repinski, and Joan Sackett. Katie Esserman, Director, was in attendance along with Tom Thielke.

**Agenda:** Motion to approve agenda was made by Katie and seconded by Deb. **Motion carried.**

## **Public presentation and comments:**

- Joan Sackett announced her resignation from the Board of Trustees as the school board representative. Joan introduced Michelle Gobert as her replacement. Michelle comes to the Board with a great library background. Joan obtained approval from the Wabeno District Administrator, Bill Taylor, to have Michelle Gobert replace her on the Board..
- Jim distributed a recent list of banned books from a Wisconsin library.

**Minutes:** The minutes from the Sept 26, 2023, meeting were distributed. Corrections were needed. A motion was made by Linda and seconded by Lori to approve the amended minutes. **Motion carried.**

## **Treasurer's Report:**

The Financial Summary report for Sept 26 was not ready from the town. And we do not have a completed report for August. Katie will go back to completing the Aug and Sept reports in Quicken and will distribute them to the Board in emails this month. The board needs timely monthly financial summaries.

## **Directors Notes**

- Pebble Art programs by Lenore are super popular! The one from September was very well received and she's planning another one for December.
- Will participate in Trunk or Treat @ Townsend and at Wabeno School on Halloween.
- Received an Improvement and Innovation Grant for \$860 to purchase 5 more STEAM launchpads!
- I will be attending a new director boot camp being put on by the DPI. I will be gone November 7-8 for the training.
- Copier training was on Friday October 20, and it went well! Learned a lot, including that our current prices for copies are still good; even with full color on an 11x17 piece of paper.
- Katie recognized Tom Thielke's Rural Development Award.
- Snow plowing will NOT be going to bid as decided in Sept meeting. We will continue our current service and go to bid in 2024/25 when the parking lot and building are finished.

## **Committee Report**

- **BEC**
  - The construction project is underway and on schedule. Trees were taken down and foundation poured. Local contractors are being used when possible. There is a need to get a lien on the land. The forms will be completed, notarized and forwarded to county.
  - The Library will remain open in some capacity during the construction. Plans are still expected to have framing done before winter sets, interior completed by late spring and building opening in summer.
  - Grant money has not been released yet, but currently have enough cash to keep the project in motion.
  - Continued funding requests are being made, specifically in Nov for FFE (furniture, fixtures and equipment).

## Lakes Country Public Library Board of Trustees Meeting Minutes: Oct 24, 2023

- **CLPC**
  - There are continued discussions at the monthly meetings to create a plan that will work for all the county libraries. The next meeting is Nov 15<sup>th</sup> and the Oconto clerk will be presenting new options.

### **New Business**

- Deb Markusen, Treasurer reported that the fund-raising account is now a money market account. We have two checking accounts with different signature approvals. Operations account (Treasurer and Town Clerk) and Building account (Treasurer and Director).
- Reminder - Friends of Library bake sale is Nov 17<sup>th</sup>.

The meeting was adjourned at 9:05 am.

The next regular meeting will be **Nov 28, at 8 am** at the library.

Note **-December 19<sup>th</sup>** is the following meeting date, a week earlier than normal due to holidays.

Respectfully submitted by Marlene Carey