

Lakes Country Public Library Board of Trustees Meeting Minutes: Dec 19, 2023

The Regular Meeting was called to order at 8:00 am. In attendance were board members, Jeannine Albers, Jim Adamczyk Marlene Carey, Deb Markusen, Kathleen Marsh, Lori Repinski, Michelle Gobert and Katie Esserman, Director.

Agenda: Request was made to remove the closed session and to move the topic of Staff Bonuses to item 4. Motion to approve revised agenda was made by Kathie and seconded by Lori. **Motion carried.**

Public presentation and comments: None

Minutes: The minutes from the Nov 28, 2023, meeting were distributed. Correction was requested on the number listed for the WI State Statue to be 19.85. A motion was made by Michelle and seconded by Deb to approve the amended minutes. **Motion carried.**

Treasurer's Report:

The Financial Summary report for Nov was distributed. There is a need to clearly define the budget items and details on incoming funds. Katie will work on re-organizing data in Budget lines and distributing it to board members for input. Kathleen is requesting good and accurate figures for the upcoming meetings with the Town Boards, which is Jan 11, 2024. Motion made by Marlene, seconded by Jim to approve Treasurer's report. **Motion carried.** Deb, Katie and Kathleen will work on revitalizing the financial summary.

Directors Notes

- German star program and book sale went well.
- Holiday Storytime this Monday had a special visitor of the Grinch! Kids loved him!
- Kerber Rose will be used for audit. Audit has to be finalized by July 2024!
- One of the gifts I got for the staff are planners...getting them ready for pre-planning programs for 2024 in our new building!

Committee Report

- **BEC**
 - The construction project is slightly ahead of schedule.
 - Fundraising continues to be successful. The annual fundraising dinner to be held in May 2024.
 - Ribbon cutting in July.
- **CLPC**
 - The next meeting is Jan 11, 2024, in Oconto.
 - The LCPL board is planning a meeting with the Town Boards to explain options for the future after the Jan 11th meeting. The options could impact taxes to constituents and/or additional costs to each Town.
- **Personnel**
 - Next meeting is Jan 18, 2024, after the regular board meeting.

New Business

- Calendar for 2024 discussed and motion made by Deb and seconded by Kathie to move the board meetings to the 3rd Thursday of every month in 2024. **Motion carried.**
- Town Board members will be requested to attend a meeting in Jan to discuss the future of the library based on the outcome of the CLPC (County Library Planning Committee) meeting on Jan 11th.
- Staff Bonus – Kathleen motioned, and Lori seconded to approve a \$100.00 gift for library staff for Christmas.

The meeting was adjourned at 9:23 am.

The next regular meeting will be **Jan 18, 2024, at 8 am** at the library.

Respectfully submitted by Marlene Carey