

**Lakes Country Public Library Board of Trustees Special Meeting Minutes: September 9, 2022  
(AMENDED)**

**The meeting** was called to order at 8:00 am by Board President, Jeannine Albers. In attendance were board members Jeannine Albers, Jim Adamczyk, Kathleen Marsh, Linda McKenna, Deb Markusen (left at 8:45), Lori Repinski, and Joan Sackett. Marlene Carey was absent.

The agenda was discussed. A motion was made by Kathleen Marsh and seconded by Lori Repinski to amend the agenda to include obtaining approval to move ahead with the building expansion project with architect Jeff Musson. **Motion carried.**

**Approve Building Expansion floor plan:** There were some slight changes to the previous floor plan including removal of some walls and closets that were not necessary. The doors to the Children's area were moved. A motion was made by Kathleen M. and seconded by Linda M. to approve the revised Building Expansion floor plan as presented, and to move ahead with the building expansion project with architect Jeff Musson. **Motion carried.**

**Approve New Hire:** Katie updated the Board regarding candidates for the open library worker position. There was some discussion. A motion was made by Kathleen M and seconded by Deb M to hire Carol Smith for the position, with a probationary period commensurate with the Town of Lakewood which is 60 days. **Motion carried.**

**Otto Bremer:** Kathleen reported that she has submitted a grant application asking for \$500,000.00. She also updated the group on other grants.

**Festi-Fall Library Table:** Linda M updated the Board regarding having a table and display at the Festi-Fall event on Saturday, September 17 in Lakewood. There will be information about the building expansion as well as a flyer with a donation slip to hand out to those in attendance. A motion was made by Kathleen M and seconded by Linda M to approve having this display at the Festi-Fall event. **Motion carried.**

**New Business: (Building Expansion Committee updates)** Kathleen reported on the following:

- Thermometer display outside to show progress of fundraising
- Buttons saying "I donated" to give out
- Recognition plaques for donators
- Fiscal person/bank for building expansion fund
- An inside display using an easel with building expansion drawing/plans and donation box.
- Katie, Linda M and Kathleen M have worked on Building Expansion reporting in our monthly Financial summary. They have also reviewed the budget to see if there is extra money that can be used.
- Our goal for the building expansion is \$1.5 million. We are at the halfway point of fundraising. Hopefully, all money for the project will come from grants, donations and the budget.

Linda M reported that she is working on getting a list of all Chamber members from Kathy Rank.

**Adjournment** by consensus at 9:03am. Respectfully submitted by: Joan Sackett, Substitute Secretary.