

Lakes Country Public Library Board of Trustees Meeting Minutes: April 29, 2022

The Annual Meeting was called to order at 8:00 am. In attendance were board members Jeannine Albers, Kathleen Marsh, Jim Adamczyk, Joan Sackett, Deb Markusen and Linda McKenna. Director Nicole Lowery, and building committee members Linda Denz and Tom Thielke were also in attendance.

Kathleen moved and Deb seconded the following board members to be elected to office: (continuing) Jeannine Albers, President and Jim Adamczyk, Vice President. **Carried.**

Linda moved and Jeannine seconded the following board members be elected to office: (both had been temporary appointments made in 2021) Marlene Carey, Secretary and Debora Markusen, Treasurer. **Carried**

The annual meeting was adjourned.

The Regular Meeting was called to order at 8:05. In attendance were board members Jeannine Albers, Kathleen Marsh, Jim Adamczyk, Joan Sackett, Deb Markusen and Linda McKenna. Director Nicole Lowery, and building committee members Linda Denz, Tom Thielke and Ted Bartels were also in attendance.

Public presentation and comments: none

Janet Glime from the Marinette/Oconto Literary Council: Janet had a conflict and had to cancel.

The minutes of the March 25, 2022, meetings were discussed.

Linda. moved and Deb seconded approving the minutes of the March 25, 2022, meeting. **Carried.**

Treasurer's Report: The March 1 through March 31, 2022, treasurer's reports were discussed.

Kathleen moved and Joan seconded approving the treasurer's report. **Carried.**

Director's Report

Nicole expressed concerns about a dog whose owners say they are training as a service dog. The dog pulls at its leash in the library and has pulled toward people in the library. The law is not very clear in what behaviors constitute reason to refuse entry to a service dog in training and the owner has threatened to contact a lawyer if they are refused. The board recommended calling the Town of Lakewood's attorney for advice.

Building Expansion Committee Report: The committee reported on their efforts to persuade Oconto County to budget some of their ARPA funds for the library expansion, and that there will be an upcoming county Administrative Committee meeting on May 12 that board and committee members will attend. There will also be an informational meet & greet in the evening May 12 with joint library town board members. The committee presented the latest draft of the building plan.

Building Expansion Committee grants, donations and other communications: The library received a grant for the expansion from the Bond Foundation; Kathleen moved and Linda seconded accepting the grant and agreeing to the terms of the grant. Carried. Nicole reported on other funds received.

Building Expansion Committee Fundraiser dinner: The committee discussed the upcoming fundraiser dinner at McCaslin Golf Course on May 14.

Approval process for payments from the Board of Trustees Donations account: Nicole asked if the board wanted to confirm that the board wished to approve payments from the Board of Trustees Donations account the same way as they approve payments from the general account; the board agreed by consensus. **Transfer of donation funds to the Board of Trustees Donations account:** Nicole recommended transferring undesignated donations under special funds to the Board of Trustees Donations account. Deb moved and Joan seconded transferring the funds. **Carried.**

Creating a method of electronic donations to the library: The board discussed the possibility of adding a method for people to make donations through an app like Venmo. Linda noted that the app could be used from either a phone or computer.

Adding a library cell phone: Nicole noted that cell service is often poor inside the library building, so adding a phone might not be useful.

Friends of the Library upcoming meeting: Tues, May 24 at 9:15. Nicole announced the Friends meeting.

New Business:

Nicole announced to the board that she was resigning as director as of July 14, 2022, and expressed appreciation for the board's help and support through her nine years as director.

The meeting adjourned at 9:45 am.

The next regular meeting will be May 27, 2022, at 8 am at the library.

Minutes submitted by Nicole Lowery