

Lakes Country Public Library Board of Trustees Meeting Minutes: August 26, 2022

The meeting was called to order at 8:00 am by Board President, Jeannine Albers. In attendance were board members Jeannine Albers, Jim Adamczyk, Kathleen Marsh, Linda McKenna, Deb Markusen, Lori Repinski, and Joan Sackett. Marlene Carey was absent.

Also present were Tom Thielke, and Lori Paul and Karmen Lemke from Catholic Charities.

Public Presentation and comments: Lori Paul and Karmen Lemke gave a presentation regarding Tele-Health services for our Library including Mental Health, Financial Health and Support of Children and Families. To offer this service we would need to provide the meeting room for possibly 2.5 days per week for a total of 8 hours per week. The equipment needed to provide this program is a computer and small server which are supplied by Catholic Charities. Is this a viable service we want to offer and when could it begin? Questions and comments followed regarding space available, equipment security, could we pilot a program, potential cost. Further discussion regarding providing this service will be on the Board agenda for September.

Minutes: The minutes from the July 22, 2022 meeting, and Expenditure and Revenues report for the month of July were presented. There were some corrections. A motion was made by Kathleen Marsh, seconded by Lori Repinski to accept the minutes of the July 22, 2022 meeting with corrections. **Motion carried.**

Treasurer's Report: The Financial Summary through July 31, 2022, and the Expenditures and Revenues report for the month of July were presented and discussed. Katie reported on CD status. One reached maturity. It will be cashed in and used for purchase of the new bubbler.

Kathleen asked about the Building Expansion Fund amount. The Financial Summary needs clarity regarding the Building Expansion Fund. Katie will update.

A motion was made by Jim A, seconded by Linda M to accept the Treasurer's Report. **Motion carried.**

Director's Report: Katie reported that the first staff meeting was held this week. The hiring process is going well with 10 applications so far. The Children's Program is done for this summer. A debit card has been received and is kept in a fireproof safe. Our Facebook account has increased usage. Our website needs a facelift. Autumn has completed her summer internship. Katie would like name tags or shirts for the staff. The new bubbler has been purchased. Katie also reported that we will receive \$77,856.00 from Oconto County for operating expenses. This is an increase from last year. Marilyn's Greenhouse is offering a landscape donation after the building expansion is complete. A \$10,000.00 donation has been made from the Spoerri family foundation. There has also been a \$2,500.00 donation from Dunsirns.

Building Expansion Committee Report: Kathleen reported that the committee met with Jeff, the architect. He is requesting the approval to go ahead with the next phase which includes getting bids and hiring a construction manager. The goal is to break ground in May 2023.

There was discussion regarding who should be on the account at the bank. Clarification was made that Director Kathryn Essermann, President Jeannine Albers, and Treasurer Deb Markusen should be listed on the bank account.

We viewed a video of the proposed building expansion. Possible changes to the plan were discussed and will be submitted to the architect

Building Expansion Project Financial Report: Tom Thielke reported that Neil Korbas, former Lakewood resident, has donated \$500.00 for the building expansion. Jeannine stated that we have received correspondences from various town officials regarding the money we received from Oconto County.

Health Insurance: Jeannine has the application for Katie. Cost is not known until the application is submitted.

The bonus pay for Cathy V was brought up. Katie will submit.

New Business: None

Adjournment by consensus at 9:45am. The next regular meeting will be Sept. 23, 2022 at the Library,

Respectfully submitted by: Joan Sackett, Substitute Secretary